

EXECUTIVE COMMITTEE MEETING MINUTES

June 09, 2011/9:30am

25 Main St., Worcester, MA

IN ATTENDANCE: Phil Leger (Chair)(Athol/Royalston); Derek Brindisi (Worcester); Lenny Izzo (Hopedale); Lee Jarvis (Spencer); Sandra Knipe (Hubbardston); Dorothy McNamara (Fitchburg); Paul McNulty (Westborough); Chris Montiverdi (Leicester); Trish Parent (Upton); Andy Pelletier (Auburn); Cheryl Rawinski (Sutton); Ken Gikas (Program Planner); Barry Lein (IT); Sara Kruczek (Program Planner); Denise Phaneuf (Planner); Forrest Price (Program Planner).

EXCUSED: Jamie Terry (Northborough)(Maternity).

The Meeting was called to order by Chair Phil Leger at 9:40am.

Next Meetings:

Executive & Steering Committee Meetings: June 23, 2011/9:00am/Hopedale Fire Department, 40 Dutcher St., Hopedale.

Executive Committee Meeting: July 14, 2011/9:30am/Worcester

Executive & Steering Committee Meetings: July 28, 2011/9:00am/(location TBD)

Program Coordinator Update: Kerry Clark

- Derek briefed on the revised PHEP budget figures sent from Mike Coughlin. The revisions reflect an additional 2% cut in the overall garnet announced by CDC on May 26th.
- Funding for the five CLPH organizations is at a total of \$90,000.
- There is a further reduction in the contract to Regina Villa Associates.
- There is an overall further reduction in DPH and cross-cutting line items of 2.16% below the budget levels previously distributed.
- An overall reduction in funding to local public health of .1% below the levels in the budget previously distributed.
- The PHEP Grant end date in 8/9/2011. The final capital expenditure requests are due 7/08/2011.

Host Agency: Derek Brindisi

- Derek had nothing else to brief.

Homeland Security Council: Chris Montiverdi

- Chris briefed on the Red Cross Mass Care training to be held July 27th at Worcester State College. They plan on having some national speakers.
- There will be a benefit next Friday to raise money for victims for the recent tornadoes.

Regional Mutual Aid: Andy Pelletier

- Still at 61 agreements.

Local and State Advisory Committee: Sandi Knipe

- Sandi is waiting to see if the Hubbardston will vote to allow her to continue working with the region.
- The next LSAC meeting will be June 20th.

Personnel Work Group: Lenny Izzo

- Lenny had nothing to report.

Education, Acquisition & Training (EAT) Work Group: Sandi Knipe

- Sandi stated that we have about \$130,000 left in our account.

- We received approval from MDPH to purchase 63 tablets.
- The trailers have been approved for purchase from the vendors.

MRC Work Group: Jamie Terry

- Trish reported that the MRCs are looking at spending money on training projects. One of their projects is a training handbook for all region MRC volunteers.
- Fitchburg will be given some funds to help start their local unit which will be working under the WRMRC.
- The MRCs are planning a dinner meeting for the MRC volunteers at the Double Tree in Westborough.
- The MRCs may use left-over PHER funds to purchase iPods.
- They are planning to develop a Public Service Announcement (PSA).
- All three MRCs are working together on these projects.

Strategic Planning Work Group: Jim Morin

- No report.

Old Business:

- Paul asked Chris about the status of interoperability in Worcester County. Chris reported that the council is still working on building it up.

Paul McNulty made a motion that we adjourn which was seconded by Derek Brindisi. The meeting was adjourned at 10:34am by unanimous consent.