



**REGION 2 PHEP**  
**Steering Committee Meeting**  
**AGENDA**  
**Thursday, May 10<sup>th</sup> / 9:00 AM**  
**WDPH, Room 109- 25 Meade St**  
**Worcester, MA 01610**

- Review minutes of the following meetings: (5 min.)
    - April 5, 2018
  - Next Meeting(s)
    - June 7, 2018- Charlton
    - August 2, 2018- TBD
  - Town Highlight (10 min)
  - Program Coordinator Update – Katrina Stanziano (35 min)
    - OPEM Updates
      - Budget Modification, workplan and QER submitted to MDPH
      - BP 1 X timeline
    - BP 1 Updates
      - Deliverables
        - Coming up for Quarter 4
          - 24/7 Contact list quarterly update
          - ICS/NISM annual update
          - WebEOC Drill
          - Training day (June)
          - MAVEN Training- TBD
      - Sat. Phone Results for April
      - SNS Feedback Survey Results
      - Planner Evaluations
- Host Agency Update –Alissa Errede (15 min)
  - BP 1 Funding Update
- Local & State Advisory Council (LSAC) - Steve Baccari/ Jim Philbrook (10 min)
- Region 2 HMCC –Trish Parent/Dottie McNamara (10 min)
- Office of Local and Regional Health Update- Erica Piedade
- Regional Workgroups (25 min)
  - Personnel Workgroup

- Education, Acquisition & Training Workgroup (EAT)
  - Millville
  - Royalston
  - Sterling
  - Milford
  - Westborough
  - Grafton
  - Groton
  - Sturbridge
  - Fitchburg
  - West Boylston
- MRC Workgroup
- Strategic Planning Workgroup
- Old Business
- New Business
- **Executive Session 10:30 AM- Planner Discussion**