



**REGION 2 PHEP  
Steering Committee Meeting  
AGENDA**

**Thursday, August 2, 2018 / 9:00 AM  
Town of Hardwick  
Old Stone Church  
283 Main Street  
Gilbertville, MA 01531**

- Review minutes of the following meetings: (5 min.)
  - June 7, 2018
- Next Meeting(s)
  - September 6, 2018 Location Worcester
  - October 4, 2018 Location TBD (Red Apple Farm)
- Town Highlight (10 min)
- Program Coordinator Update – Katrina Stanziano (35 min)
  - OPEM Updates
    - EDS Feedback
    - BP 1 Q4 WebEOC Drill Results
  - BP 1X Updates
    - Deliverables
    - Rep Letters
    - New EAT Request Form
    - Regional Equipment Policy
    - Principle of Operations Review
    - Review of current policies
- Host Agency Update –Alissa Errede (15 min)
  - BP 1 Wrap Up
    - Wrap up funds letter
  - BP 1X Funding Update
- Local & State Advisory Council (LSAC) - Steve Baccari/Jim Philbrook (10 min)
- Region 2 HMCC –Trish Parent/Dottie McNamara (10 min)
- Regional Workgroups (25 min)
  - Personnel Workgroup
  - Education, Acquisition & Training Workgroup (EAT)
    - Spencer
    - Budget Modification # 1 – Due 8/31/2018
  - MRC Workgroup

- Strategic Planning Workgroup
- Old Business
- New Business
  - Executive Committee Vote