



REGION 2 PHEP
Steering Committee Meeting
AGENDA
Tuesday, August 3, 2017 / 9:00 AM
Town of Southbridge
Rice Conference Room
41 Elm Street
Southbridge, MA 01550

- Review minutes of the following meetings: (5 min.)
 - June 1, 2017
- Next Meeting(s)
 - September 7, 2017 Location TBD
 - October 5, 2017 Location TBD
- Town Highlight (10 min)
- Program Coordinator Update – Katrina Stanziano (35 min)
 - OPEM Updates
 - Staffing update
 - Jurisdictional Risk Assessment update
 - EDS Guidance update
 - BP 5 Wrap Up
 - Regional Purchases
 - WebEOC
 - Wrap up fund letters
 - BP 1 Updates
 - Deliverables
 - Rep Letters
 - Worksheets for EAT Request & Conferences
 - Inventory & Tagging of PHEP Supplies
 - PHEP policy discussion regarding travel, EAT Requests and regional purchases
- Host Agency Update – Colleen Bolen/Alissa Errede (15 min)
 - BP 5 Wrap Up
 - BP 1 Funding Update
- Local & State Advisory Council (LSAC) - Sandi Knipe/Steve Baccari (10 min)
- Region 2 HMCC –Trish Parent/Sandi Knipe (10 min)

- Regional Workgroups (25 min)
 - Personnel Workgroup
 - Education, Acquisition & Training Workgroup (EAT)
 - Budget Modification # 1 – Due 9/1/2017
 - MRC Workgroup
 - Strategic Planning Workgroup
- Old Business
- New Business
 - Executive Committee Vote