



**REGION 2 PHEP  
Steering Committee Meeting  
AGENDA  
Thursday, September 3, 2020 / 9:00 AM**

Join Zoom Meeting  
<https://uxbridge.zoom.us/j/93656935528>

Meeting ID: 936 5693 5528  
One tap mobile  
+16465588656,,93656935528# US (New York)

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Find your local number: <https://uxbridge.zoom.us/u/acgMn0YyC>

- Roll Call and Chairman Announcements
  - New meeting flow
- Review minutes of the following meetings: (5 min.)
  - August 6, 2020
- Next Meeting(s)
  - October 1, 2020 Location virtual
  - November 4, 2020 Location virtual
- Program Coordinator Update – Katrina Stanziano (20 min)
  - OPEM Updates
    - None
  - COVID-19 update
  - BP 2 Updates
    - Deliverables
    - Rep Letters
    - SNS Drills – facility set-up
    - Sat. Phone Policy enforcement
    - Service plan and WebEOC drills
  - PHEP welcome booklet for new BOH members
  - Principles of Operations review
  - Education, Acquisition & Training Workgroup (EAT)
    - Douglas replacement laptop
    - MRC funds
- Host Agency Update –Alissa Errede (15 min)
  - BP 1 Wrap Up/Carry Forward
  - BP 2 Funding Update
  - HMCC subcommittees

- Contractors update
  - Regional PPE cache
- Local & State Advisory Council (LSAC) - Steve Baccari/Jim Philbrook (10 min)
- Region 2 HMCC –Trish Parent/Dottie McNamara (10 min)
- Town comments related to PHEP matters such as funding, deliverables, etc.
- Regional Workgroups- discussions about changing/updating workgroups.
  - Trailer workgroup
  - Personnel Workgroup
  - MRC Workgroup
  - Strategic Planning Workgroup
- Old Business
- New Business