



**REGION 2 PHEP**  
**Steering Committee Meeting**  
**AGENDA**  
**Thursday, December 5<sup>th</sup> / 9:00 AM**  
**Manchaug Mills**  
**Vaillancourt Folk Art**  
**9 Manchaug Road**  
**Sutton, MA**

- Review minutes of the following meetings: (5 min.)
  - October 3, 2019
- Next Meeting(s)
  - January 2, 2020 Location WDPH
  - February 6, 2020 Location TBD
- Update from Erica Piedade – Office of Local and Regional Health
- Town Highlight (10 min)
- Program Coordinator Update – Katrina Stanziano (20 min)
  - OPEM Updates
    - PHEP Planner meeting
    - EDS Guidance Survey Results
    - Access and Functional Needs Toolkit
    - Budget Modification #2 submitted
    - Next budget modification February
    - HHAN updates
  - BP 1 Updates
    - Deliverables
      - SNS Drills
      - EID TTX
      - Closed EDS materials
      - Sat Phone Results
    - MAHB & MAPHN conferences
    - Community Health Centers/EDS Discussion
    - Winter Weather Call 12/11
    - Hospital EP Coordinators to attend a future PHEP meeting
    - Inventory Updates
    - Rep Letter
- Host Agency Update –Alissa Errede (15 min)
  - None
- Local & State Advisory Council (LSAC) - Steve Baccari/Jim Philbrook (10 min)
  - None

- Region 2 HMCC –Trish Parent/Dottie McNamara (10 min)
  - Risk Communication Conference
- Regional Workgroups (25 min)
  - Personnel Workgroup
  - Education, Acquisition & Training Workgroup (EAT)
  - MRC Workgroup
  - Strategic Planning Workgroup
- Old Business
- New Business